

HOWARD COUNTY COMMISSIONERS COURT
AGENDA
JULY 26, 2021

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday JULY 26, 2021. A budget workshop will begin at 1:30 PM. in the 2nd Floor Judge's Conference Room. Court will recess and reconvene at 3:30 P.M. for the regular meeting.** Please see below for meeting location details.

Location: Howard County Courthouse
300 S. Main St
Big Spring, TX 79720

Announcement: Anyone intending to address the Commissioners Court shall complete and turn in the designated form to County Judge. Please silence all cell phones. We continue to invite the public to participate in the meeting through the following video conference link: Facebook Live: <https://www.facebook.com/Howard-County-Info-Tech110733893888746/>

BUDGET WORKSHOP –1:30 P.M.

Location: Judge's Conference Room (2nd Floor of County Courthouse)

Call to Order

REGULAR SESSION –3:30 PM:

Location: 3rd Floor Commissioner's Court Room (3rd Floor of Howard County Courthouse)

Citizen input for those registered to make comments-

1. Judge Kathryn G. Wiseman

- a. Discussion / Possible Action: Howard County Emergency 5 yr. Plan-Itzel Gomez Emergency Management Coordinator
- b. Discussion / Possible Action: FY2022-2023 Interlocal Agreement-Public Defender

2. Sharon Adams, County Treasurer

- a. Discussion / Possible Action: Personnel Considerations
- b. Discussion / Possible Action: Employee Handbook Approval
- c. Discussion / Possible Action: Treasurer's Quarterly

3. Jackie Olson, County Auditor

- a. Discussion / Possible Action: Approve Invoices
- b. Discussion / Possible Action: Approve Purchase Requests
- c. Discussion / Possible Action: Budget Amendments
- d. Discussion / Possible Action: Permission to go out on Bids for Fence
- e. Discussion / Possible Action: Review of Travel Policy

4. Jimmie Long, Commissioner Pct. 3

- a. Discussion / Possible Action: Maverick Engineering-Application of an existing 10-acre lot

5. John Cline County Commissioner Pct. 4

- a. Discussion / Possible Action: Personnel EXECUTIVE/CLOSED SESSION-A closed meeting will be held pursuant to Section 551.0725

6. Jodi Duck, Elections Administrator

- a. Discussion / Possible Action: To Order General Election and Special Election (Howard County Assistance District) for November 2, 2021

7. Brian Klinksiek, Road Engineer

- a. Discussion / Possible Action: Naming a Roadway in Precinct 3 "Sam's Rd" Second Reading
- b. Discussion / Possible Action: Update to TxDOT CTIF Grant List of Transportation Projects
- c. Discussion / Possible Action: Roadway Maintenance Update

8. Discussion of Law Enforcement Radio System and take any necessary action.

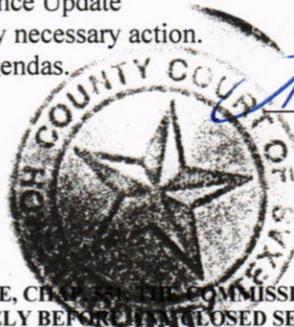
9. Opportunity for mention of any items to be on the future agendas.

Attest:

Posted at 9:05 AM O'clock 07/23/2021

BRENT ZITTERKOPF, County Clerk, Howard County, Texas

By Tammy Powell Deputy



Kathryn G. Wiseman

Kathryn G. Wiseman
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238

PURSUANT TO THE AUTHORITY GRANTED UNDER GOVERNMENT CODE, CHAPTER 551, THE COMMISSIONERS COURT MAY CONVEY A CLOSED SESSION TO DISCUSS ANY OF THE ABOVE AGENDA ITEMS. IMMEDIATELY BEFORE A CLOSED SESSION, THE SPECIFIC SECTION OR SECTIONS OF GOVERNMENT CODE, CHAP. 551 THAT PROVIDES STATUTORY AUTHORITY WILL BE ANNOUNCED.

BE IT REMEMBERED that on the 26th day of July, A.D. 2021 the Commissioner Court of Howard County met in Budget Workshop @ 1:30 PM and Regular session at 3:30 PM with **KATHRYN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, and **JOHN H. CLINE**, Commissioner Precinct No. 4. **JIMMIE LONG**, Commissioner Precinct No. 3 was absent.

The Budget Workshop was called to order @ 1:33 PM.

The Court heard from Sheriff Stan Parker about the possibility of requesting a variance from the State for more beds which would require at least 2 more positions. No action taken at this time.

Itzel Gomez, Emergency Management Coordinator, presented an update of the Howard County 5 year Emergency Plan.

A motion was made by Judge Wiseman and seconded by Commissioner Ray to designate Sheriff Parker as the Public Information Officer for Howard County. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the 5 year Emergency Management Plan with changes discussed during presentation and discussion presented by Itzel Gomez, Emergency Management Coordinator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

The Court moved into Closed / Executive session @ 2:13 PM.

The Court reconvened @ 2:25 PM with no action being taken at this time.

The Court recessed at 2:25 PM until the Regular session @ 3:30 PM.

The Court reconvened into Regular session @ 3:31 PM.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the Interlocal Agreement-Public Defender as presented by Judge Wiseman. No paperwork submitted to the Clerk at this time. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the Employee Handbook updates as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to approve the Treasurer's Quarterly Report for the 2nd Quarter of 2021 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to approve the Purchase Request as presented by Jackie Olson, County Auditor. The only request is for the County Clerk for Office Supplies from Government Forms & Supplies @ \$1087.50. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to approve the Budget Amendments as presented by Jackie Olson, County Auditor. All amendments are line transfers only. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to go on bids for a chain link fence on the landfill access road as presented by Jackie Olson, County Auditor.. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the change in travel policy as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES" with Commissioner Ray abstaining from the vote. Motion carried.

Jackie Olson, County Auditor, gave reports on various funds for information only. No action required.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to rescind the previous motion and vote concerning the travel policy. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Commissioner Long was not present at the meeting and the Maverick Engineering Application is not needed on the agenda at this time. It will be considered in a Special Meeting being scheduled for July 30, 2021 @ 10:00 AM.

Judge Wiseman read a letter being emailed to all County employees concerning hours for Howard County offices as a result of the Closed / Executive meeting held earlier during the Budget Workshop.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to approve signing the letter that will be emailed to all employees as presented by Judge Wiseman. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the Order of General Election and Special Election (Howard County Assistance District) for November 2, 2021 as presented by Jodi Duck, Elections Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to approve the naming of a road in Precinct 3 running West of Wasson Road as Sam's Road on this the 2nd Reading as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, gave an update on the TxDOT CTIF Grant List of Transportation Projects as a matter of information. No action needed.

Brian Klinksiek, County Road Administrator, also gave Roadway Maintenance Updates with no action necessary.

Judge Wiseman reminded the Court there is a Special Meeting scheduled for Friday, 07/30/2021 @ 10:00 AM.

Judge Wiseman informed the Court that Itzel Gomez, Emergency Management Coordinator sent out a letter to the Public concerning COVID vaccines and where they can be obtained. No action necessary.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to adjourn @ 4:07 PM. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for July 26, 2021.



Brent Zitterkopf

Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas